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| Logo of the European Commission, 12 yellow stars on a blue background arranged in a circle and framed by two light grey graphic elements representing the Berlaymont building, which is the headquarter of the European Commission. | EUROPEAN COMMISSION |

VACANCY NOTICE FOR A POST OF SECONDED NATIONAL EXPERT

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| DG – Directorate – Unit | DG ECFIN, Unit L4 |
| Post number in sysper: | 428184 |
| Contact person:Provisional starting date:Initial duration:Place of secondment: | Mr Alberto Delpino…1st quarter 2024…2 years[ ]  Brussels [x]  Luxemburg [ ]  Other: Click or tap here to enter text. |
| Type of secondment |  |
| This vacancy notice is open to:as well as[ ]  The following EFTA countries: [ ]  Iceland [ ]  Liechtenstein [ ]  Norway [ ]  Switzerland[ ]  The following third countries: …. [ ]  The following intergovernmental organisations: …   |
| Deadline for applications |  |

**Entity Presentation (We are)**

Our Unit ECFIN.L4 "Investment programmes management" is responsible for the management of the budget, credit risk, revenues, guarantee calls and reporting under InvestEU, the European Fund for Strategic Investments (EFSI) and other financial instruments. The Unit is also responsible for implementing the Partnership Agreement with the EIB Group under InvestEU, for developing and managing the InvestEU Management Information System and for winding down legacy instruments. It is also in charge of evaluations, audits and mid-term reviews of InvestEU, EFSI and other financial instruments.

The Unit works closely with the European Investment Bank (EIB), the European Investment Fund (EIF) and other International Financial Institutions and National Promotional Banks.

The Unit is based mainly in Luxembourg, but also in Brussels. It comprises more than 20 staff members and offers a very dynamic, stimulating and friendly atmosphere.

**Job Presentation (We propose)**

The selected candidate will contribute to a dynamic and highly motivated team and will in particular work on budgetary tasks and on the reporting and monitoring framework, with a focus on the InvestEU programme. The candidate will also assist the implementation of existing legacy programmes and initiatives under the responsibility of the Unit.

Within this framework, the candidate will:

• Contribute to the financial and budgetary management of the budgetary guarantees and the financial instruments under the responsibility of the Unit, including the follow up of calls under legacy instruments as well as under the InvestEU Fund;

• Contribute to the development of a framework for reporting and monitoring of performance for the instruments covered by the EU budgetary guarantees including the design of operational and financial reporting as well as the verification of incoming reports and the preparation of reports;

• Contribute to the preparation of the InvestEU guarantee agreements and to the negotiation of these agreements with implementing partners;

• Contribute to the design, from a business perspective, of the InvestEU Management Information System (MIS);

• Contribute to internal and external audits under the responsibility of the Unit as well as evaluations, studies and mid-term reviews under the responsibility of the Unit;

• Develop and maintain contacts with a network of primarily public sector authorities, financial institutions and institutional investors and actively participate in managing relationships with external stakeholders;

• Draft policy papers, reports, briefings, background notes and information material on the InvestEU and other initiatives.

The candidate will work under the supervision of an experienced colleague and will be guided by a friendly and dedicated specialised team, in close collaboration with other units in Directorate L, and other ECFIN units, Commission services and EU institutions.

**Jobholder Profile (We look for)**

A dynamic person with very good analytical and numerical skills, able to work within a team but also autonomously. The ideal candidate would hold a degree in economics, finance, business studies, accounting or similar.

At least 5 years' of relevant professional experience in the financial/banking sector would be desirable.

Demonstrated experience in the area of reporting and financial management of guarantees and/or financial instruments and hands-on experience in working in/with international financial institutions and/or national promotional institutions, as well as knowledge of the Financial Regulation, the EU Budget processes and of IFRS/IPSAS accounting frameworks would be a strong advantage.

The person should have the ability to make sound judgments as well as the ability to work to tight deadlines and to respond swiftly and effectively to unforeseen situations. S/he should possess very good drafting and communication skills: ability to produce clear and concise reports and an aptitude for communicating with stakeholders inside and outside the Commission, in particular with financial institutions.

An excellent command of English is essential and knowledge of other EU languages would be an advantage.

**Eligibility criteria**

The secondment will be governed by the **Commission Decision C(2008) 6866** of 12/11/2008 laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision).

Under the terms of the SNE Decision, you need to comply with the following eligibility criteria at **the starting date** of the secondment:

* Professional experience: at least three years of professional experience in administrative, legal, scientific, technical, advisory or supervisory functions which are equivalent to those of function group AD.
* Seniority: having worked for at least one full year (12 months) with your current employer on a permanent or contract basis.
* Employer: must be a national, regional or local administration or an intergovernmental public organisation (IGO); exceptionally and following a specific derogation, the Commission may accept applications where your employer is a public sector body (e.g., an agency or regulatory institute), university or independent research institute.
* Linguistic skills: thorough knowledge of one of the EU languages and a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties. If you come from a third country, you must produce evidence of a thorough knowledge of the EU language necessary for the performance of his duties.

**Conditions of secondment**

During the full duration of your secondment, you must remain employed and remunerated by your employer and covered by your (national) social security system.

You shall exercise your duties within the Commission under the conditions as set out by aforementioned SNE Decision and be subject to the rules on confidentiality, loyalty and absence of conflict of interest as defined therein.

In case the position is published with allowances, these can only be granted when you fulfil the conditions provided for in Article 17 of the SNE decision.

Staff posted in a European Union Delegation are required to have a security clearance (up to SECRET UE/EU SECRET level according to [Commission Decision (EU, Euratom) 2015/444 of 13 March 2015](https://eur-lex.europa.eu/legal-content/EN/TXT/?uri=CELEX:32015D0444). It is up to you to launch the vetting procedure before getting the secondment confirmation.

**Submission of applications and selection procedure**

If you are interested, please follow the instructions given by your employer on how to apply.

The European Commission **only accepts applications which have been submitted through the Permanent Representation / Diplomatic Mission to the EU of your country, the EFTA Secretariat or through the channel(s) it has specifically agreed to**. Applications received directly from you or your employer will not be taken into consideration.

You should draft you CV in English, French or German using the **Europass CV format** ([[Create your Europass CV | Europass](https://europa.eu/europass/en/create-europass-cv)](http://europass.cedefop.europa.eu/en/documents/curriculum-vitae)). It must mention your nationality.

Please do not add any other documents(such as copy of passport, copy of degrees or certificate of professional experience, etc.). If necessary, these will be requested at a later stage.

**Processing of personal data**

The Commission will ensure that candidates’ personal data are processed as required by Regulation (EU) 2018/1725 of the European Parliament and of the Council ([[1]](#footnote-1)). This applies in particular to the confidentiality and security of such data. Before applying, please read the attached privacy statement.

1. () Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (OJ L 295, 21.11.2018, p. 39 [↑](#footnote-ref-1)