



# **International Workshop on Nuclear Security Measures and Emergency Response Arrangements for Ports**

**Hosted by the  
Government of the United States of America**

**through the  
US Department of Energy**

**Las Vegas, NV, United States of America**

**14-18 October 2024**

**Ref. No.: EVT2304709**

## **Information Sheet**

### **Introduction**

Operations at port facilities present unique challenges and include an extensive interface between security and safety arrangements, especially for the response to a radiation emergency triggered by a nuclear security event.

### **Objectives**

To facilitate the exchange of information between Member States that are developing or revising their nuclear security measures or emergency response arrangements at ports.

## Target Audience

The workshop is open to 25 participants from invited Member States. Designated participants should be responsible for detecting or responding to nuclear security-related events, incidents or emergencies at a port of entry, such as a shipping port, airport, or border crossing. The individual skills of candidates and the actual work they perform, as well as relevant background activities in their home countries, will be considered in the selection process. Preference will be given to candidates from specialized detection and response teams, especially multiagency response teams, and candidates who have a responsibility for training front-line responders.

## Working Language(s)

English

## Participation and Registration

All persons wishing to participate in the event have to be designated by an IAEA Member State or should be members of organizations that have been invited to attend.

In order to be designated by an IAEA Member State or invited organization, participants are requested to submit their application via the InTouch+ platform (<https://intouchplus.iaea.org>) to the competent national authority (Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) or organization for onward transmission to the IAEA by (Designation Deadline), following the registration procedure in InTouch+:

1. Access the InTouch+ platform (<https://intouchplus.iaea.org>):
  - Persons with an existing NUCLEUS account can sign in to the platform with their username and password;
  - Persons without an existing NUCLEUS account can register [here](#).
2. Once signed in, prospective participants can use the InTouch+ platform to:
  - Complete or update their personal details under ‘Complete Profile’ and upload the relevant supporting documents;
  - Search for the relevant event under the ‘My Eligible Events’ tab;
  - Select the Member State or invited organization they want to represent from the drop-down menu entitled ‘Designating Authority’ (if an invited organization is not listed, please contact [InTouchPlus.Contact-Point@iaea.org](mailto:InTouchPlus.Contact-Point@iaea.org));
  - If applicable, indicate whether financial support is requested and complete the relevant information (this is not applicable to participants from invited organizations);
  - Based on the data input, the InTouch+ platform will automatically generate the Participation Form (Form A) and/or the Grant Application Form (Form C);
  - Submit their application.

Once submitted through the InTouch+ platform, the application, together with the auto-generated form(s), will be transmitted automatically to the required authority for approval. If approved, the

application, together with the applicable form(s), will automatically be sent to the IAEA through the online platform.

NOTE: The application for financial support should be made, together with the submission of the application, by **22 August 2024**.

For additional information on how to apply for an event, please refer to the [InTouch+ Help](#) page. Any other issues or queries related to InTouch+ can be sent to [InTouchPlus.Contact-Point@iaea.org](mailto:InTouchPlus.Contact-Point@iaea.org).

Selected participants will be informed in due course on the procedures to be followed with regard to administrative and financial matters.

Participants are hereby informed that the personal data they submit will be processed in line with the [Agency's Personal Data and Privacy Policy](#) and is collected solely for the purpose(s) of reviewing and assessing the application and to complete logistical arrangements where required. The IAEA may also use the contact details of Applicants to inform them of the IAEA's scientific and technical publications, or the latest employment opportunities and current open vacancies at the IAEA. These secondary purposes are consistent with the IAEA's mandate. Further information can be found in the [Data Processing Notice](#) concerning IAEA InTouch+ platform.

## Expenditures and Grants

No registration fee is charged to participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to his or her State's nuclear security measures and emergency response arrangements for ports.

The application for financial support should be made, together with the submission of the application, by **22 August 2024**.

## Visas

Participants who require a visa to enter United States of America should submit the necessary application as soon as possible to the nearest diplomatic or consular representative of United States of America.

# Organization

## Scientific Secretary

### **Ms Muzna Assi**

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## Administrative Secretary

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Subsequent correspondence on scientific matters should be sent to the Scientific Secretary/Secretaries and correspondence on other matters related to the event to the Administrative Secretary.