



# **International Seminar to Share Experience and Best Practices from Conducting International Physical Protection Advisory Service Missions**

**Hosted by the  
Government of Belgium**

**through the  
Federal Agency for Nuclear Control (FANC)**

**Brussels, Belgium**

**9–10 October 2024**

**Ref. No.: EVT2304702**

## **Information Sheet**

### **Introduction**

The International Physical Protection Advisory Service (IPPAS) programme, initiated in 1995, is a fundamental part of the IAEA's efforts to assist Member States to establish and maintain an effective nuclear security regime to protect against the unauthorized removal of nuclear material and the sabotage of nuclear facilities and material. The IPPAS programme is offered to assist Member States, upon request, with an assessment of their State physical protection regime. This assessment includes a national level review of the legal and regulatory framework, and implementation measures and procedures in place to execute this framework at facilities and during transport. Detailed guidance on the review of the national physical protection regime, a nuclear facility's physical protection system, security of nuclear material during transport, security of radioactive material and computer security is provided in modular form in the IPPAS Guidelines (Security Series No. 29).

## Objective

The objective of the event is to provide a forum for sharing and discussing lessons learned, the benefits received from conducting of IPPAS missions and its follow-up activities, as well as the options for further enhancement of this service.

## Target Audience

Experts from competent authorities and licensees that have a role and responsibility in the field of nuclear security.

## Working Language

English

## Participation and Registration

All persons wishing to participate in the event have to be designated by an IAEA Member State or should be members of organizations that have been invited to attend.

In order to be designated by an IAEA Member State or invited organization, participants are requested to submit their application via the InTouch+ platform (<https://intouchplus.iaea.org>) to the competent national authority (Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) or organization for onward transmission to the IAEA by **30 June 2024**, following the registration procedure in InTouch+:

1. Access the InTouch+ platform (<https://intouchplus.iaea.org>):
  - Persons with an existing NUCLEUS account can sign in to the platform with their username and password;
  - Persons without an existing NUCLEUS account can register [here](#).
2. Once signed in, prospective participants can use the InTouch+ platform to:
  - Complete or update their personal details under ‘Complete Profile’ and upload the relevant supporting documents;
  - Search for the relevant event under the ‘My Eligible Events’ tab;
  - Select the Member State or invited organization they want to represent from the drop-down menu entitled ‘Designating Authority’ (if an invited organization is not listed, please contact [InTouchPlus.Contact-Point@iaea.org](mailto:InTouchPlus.Contact-Point@iaea.org));
  - If applicable, indicate whether financial support is requested and complete the relevant information (this is not applicable to participants from invited organizations);

- Based on the data input, the InTouch+ platform will automatically generate the Participation Form (Form A) and/or the Grant Application Form (Form C);
- Submit their application.

Once submitted through the InTouch+ platform, the application, together with the auto-generated form(s), will be transmitted automatically to the required authority for approval. If approved, the application, together with the applicable form(s), will automatically be sent to the IAEA through the online platform.

NOTE: The application for financial support should be made, together with the submission of the application, by **30 June 2024**.

For additional information on how to apply for an event, please refer to the [InTouch+ Help page](#). Any other issues or queries related to InTouch+ can be sent to [InTouchPlus.Contact-Point@iaea.org](mailto:InTouchPlus.Contact-Point@iaea.org).

Selected participants will be informed in due course on the procedures to be followed with regard to administrative and financial matters.

Participants are hereby informed that the personal data they submit will be processed in line with the [Agency's Personal Data and Privacy Policy](#) and is collected solely for the purpose(s) of reviewing and assessing the application and to complete logistical arrangements where required. The IAEA may also use the contact details of Applicants to inform them of the IAEA's scientific and technical publications, or the latest employment opportunities and current open vacancies at the IAEA. These secondary purposes are consistent with the IAEA's mandate.

## **Expenditures and Grants**

No registration fee is charged to participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to the event.

The application for financial support should be made, together with the submission of the application, by **30 June 2024**.

## **Visas**

Participants who require a visa to enter Belgium should submit the necessary application as soon as possible to the nearest diplomatic or consular representative of Belgium.

# Organization

## Scientific Secretary

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Subsequent correspondence on scientific matters should be sent to the Scientific Secretary and correspondence on other matters related to the event to the Administrative Secretary.