



International Training Course on Regulatory Functions for the Security of Nuclear Material, Nuclear Facilities and Associated Activities

Nuclear Security Training and Demonstration Centre (NSTDC)

Seibersdorf, Austria

3 - 14 February 2025

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Information Sheet

Introduction

Many countries embarking on nuclear power and research programs have established their nuclear regulatory bodies, yet their activities related to nuclear security are currently being undertaken without the necessary nuclear security competence. These countries have expressed their need for capacity building of their regulatory staff to perform regulatory functions and enhancement of their regulatory frameworks for nuclear security. This training course aims to provide the necessary guidance and training to staff of the regulatory bodies for the effective implementation of the nuclear security regulatory functions using a systematic approach to training. The course will consist of lectures and group exercises. During the course, the participants will apply the course concepts and principles through practical exercises.

Objectives

To provide participants with basic knowledge and understanding related to the regulatory functions for the security of nuclear material, nuclear facilities and associated activities. The course will also address the needs and priorities of regulatory staff to perform regulatory functions.

Target Audience

Staff from the regulatory bodies, other competent authorities or organizations responsible for performing or supporting regulatory functions related to the security for nuclear material, nuclear facilities and associated activities. The event is open to 25 participants and will be held twice in 2025.

Additional Information

Six or more months after completion of training events, participants will be required to complete a short survey on the use of acquired knowledge and skills or a change in attitudes. This will assist the Division of Nuclear Security in understanding the impact of its work and will guide future assistance.

Working Language(s)

English

Participation and Registration

In order to be designated by an IAEA Member State or invited organization, participants are requested to submit their application via the InTouch+ platform (<https://intouchplus.iaea.org>) to the competent national authority (Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) or organization for onward transmission to the IAEA by **20 December 2024**, following the registration procedure in InTouch+:

1. Access the InTouch+ platform (<https://intouchplus.iaea.org>):
 - Persons with an existing NUCLEUS account can sign in to the platform with their username and password;
 - Persons without an existing NUCLEUS account can register [here](#).
2. Once signed in, prospective participants can use the InTouch+ platform to:
 - Complete or update their personal details under 'Complete Profile' and upload the relevant supporting documents;
 - Search for the relevant event under the 'My Eligible Events' tab;
 - Select the Member State or invited organization they want to represent from the drop-down menu entitled 'Designating Authority' (if an invited organization is not listed, please contact InTouchPlus.Contact-Point@iaea.org);
 - If applicable, indicate whether financial support is requested and complete the relevant information (this is not applicable to participants from invited organizations);
 - Based on the data input, the InTouch+ platform will automatically generate the Participation Form (Form A) and/or the Grant Application Form (Form C);
 - Submit their application.

Once submitted through the InTouch+ platform, the application, together with the auto-generated form(s), will be transmitted automatically to the required authority for approval. If approved, the application, together with the applicable form(s), will automatically be sent to the IAEA through the online platform.

NOTE: The application for financial support should be made, together with the submission of the application, by **20 December 2024**.

For additional information on how to apply for an event, please refer to the [InTouch+ Help](#) page. Any other issues or queries related to InTouch+ can be sent to InTouchPlus.Contact-Point@iaea.org.

Selected participants will be informed in due course on the procedures to be followed with regard to administrative and financial matters.

Participants are hereby informed that the personal data they submit will be processed in line with the [Agency's Personal Data and Privacy Policy](#) and is collected solely for the purpose(s) of reviewing and assessing the application and to complete logistical arrangements where required. The IAEA may also use the contact details of Applicants to inform them of the IAEA's scientific and technical publications, or the latest employment opportunities and current open vacancies at the IAEA. These secondary purposes are consistent with the IAEA's mandate. Further information can be found in the [Data Processing Notice](#) concerning the IAEA InTouch+ platform.

Expenditures and Grants

No registration fee is charged to participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to the event.

The application for financial support should be made, together with the submission of the application, by **20 December 2024**.

Visas

Participants who require a visa to enter Austria should submit the necessary application as soon as possible to the nearest diplomatic or consular representative of Austria. Austria is a Schengen State, persons requiring a visa will have to apply for a Schengen visa. In States where Austria has no diplomatic mission, visas can be obtained from the consular authority of a Schengen Partner State representing Austria in the country in question.

Organization

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Subsequent correspondence on scientific matters should be sent to the Scientific Secretary/Secretaries and correspondence on other matters related to the event to the Administrative Secretary.