



RER/9/162: Strengthening Education and Training Infrastructure in Radiation  
Protection

# **Regional Workshop on Implementation of the IAEA Requirements on Education, Training and Competence of Qualified Experts and Radiation Protection Officers**

**Hosted by**

The International Atomic Energy Agency  
IAEA Headquarters  
Vienna, Austria

**16 to 20 December 2024**

**Ref. No.: ME-RER9162-2405612**

## **Information Sheet**

### **Purpose**

The purpose of the event is to discuss how to implement IAEA requirements in relation to the roles and responsibilities of the Qualified Expert and the Radiation Protection Officer, and to review their competence framework.

### **Working Language(s)**

The working language(s) of the event will be English.

## **Deadline for Nominations**

Nominations received after **18 October 2024** will not be considered.

## **Project Background**

The project RER/9/162 is aimed at assisting Member States to strengthen competence in radiation safety and to establish sustainable education and training infrastructures to achieve the desired level of competence. One of the outputs of the project is the development of guidelines on the competence and learning path of Qualified Experts and Radiation Protection Officers. The information collected through TSA6 in RASIMS on Member States' regulatory framework for Qualified Experts and Radiation Protection Officers, have shown that the competence of this personnel is rarely specified, making the identification of the most appropriate and effective learning path challenging. Once the competence necessary to Radiation Protection Officers and Qualified Experts to carry out their duties are identified, IAEA assistance to Member States to build competence for these personnel will be more effective.

## **Scope and Nature**

The workshop will build on the outcomes of the previous workshop (held in Greece in May 2022 under the TC project RER/9/156) on the competence and learning path of Qualified Experts and Radiation Protection Officers. The workshop focuses on two categories of personnel with key responsibilities in radiation protection and safety: the Qualified Expert (in radiation protection), providing employers, registrants, and licensees with advice on how to comply with national regulations, and the Radiation Protection Officer, overseeing the day-by-day the application of the regulatory requirements. The workshop will provide the opportunity: (i) To examine the differing roles and responsibilities assigned to the Qualified Expert and Radiation Protection Officer; (ii) To discuss the set of competence required by the Qualified Expert and Radiation Protection Officer to carry out their duties; (iii) To review and provide feedback on a guidance document on building competence and learning path for the Qualified Expert and Radiation Protection Officer; (iv) To identify ways to strengthen the national regulatory framework and the building competence capabilities for the Qualified Expert and Radiation Protection Officer. All participants are expected to do preparatory work before attending the workshop, and to collect and bring to the workshop all the relevant information (detailed instructions will be provided in advance). The workshop will include individual presentations, and work sessions in plenary and groups.

## **Participation**

The workshop is open to participants from each Member State participating in the project RER/9/162.

## Participants' Qualifications and Experience

Participants should be regulators, having responsibilities for or being involved in developing requirements and guidance for the personnel with responsibilities in radiation protection and safety, and being familiar with national education and training infrastructure to build their competence.

## Application Procedure

Candidates wishing to apply for this event should follow the steps below:

1. Access the InTouch+ home page (<https://intouchplus.iaea.org>) using the candidate's existing Nucleus username and password. If the candidate is not a registered Nucleus user, she/he must create a Nucleus account (<https://websso.iaea.org/IM/UserRegistrationPage.aspx>) before proceeding with the event application process below.
2. On the InTouch + platform, the candidate must:
  - a. Finalize or update her/his personal details, provide sufficient information to establish the required qualifications regarding education, language skills and work experience ('Profile' tab) and upload relevant supporting documents;
  - b. Download and complete the [Designation of Beneficiary and Emergency Contact Form](#), and upload to InTouch+ ('Profile' tab under the personal section) specifying the document name. If already provided, kindly discard this step; and
  - c. Search for the relevant technical cooperation event (**EVT2405612**) under the 'My Eligible Events' tab, answer the mandatory questions and lastly submit the application to the required authority.

**NOTE:** Completed applications need to be approved by the relevant national authority, i.e. the National Liaison Office, and submitted to the IAEA through the established official channels by the provided designation deadline.

For additional support on how to apply for an event, please refer to the [InTouch+ Help page](#). Any issues or queries related to InTouch+ can be addressed to [InTouchPlus.Contact-Point@iaea.org](mailto:InTouchPlus.Contact-Point@iaea.org).

Should online application submission not be possible, candidates may download the nomination form for the meeting from the [IAEA website](#).

**NOTE:** A medical certificate signed by a registered medical practitioner dated not more than four months prior to starting date of the event must be submitted by candidates when applying for a) events with a duration exceeding one month, and/or b) all candidates over the age of 65 regardless of the event duration.

## **Administrative and Financial Arrangements**

Nominating authorities will be informed in due course of the names of the candidates who have been selected, and will at that time be informed of the procedure to be followed with regard to administrative and financial matters.

Selected participants will receive an allowance from the IAEA sufficient to cover their costs of lodging, daily subsistence and miscellaneous expenses. They will also receive either a round-trip air ticket based on the most direct and economical route between the airport nearest their residence and the airport nearest the duty station through the IAEA's travel agency AX Travel Management, or a travel allowance, or they will be reimbursed travel by car/bus/train in accordance with IAEA rules for non-staff travel.

## **Disclaimer of Liability**

The organizers of the event do not accept liability for the payment of any cost or compensation that may arise from damage to or loss of personal property, or from illness, injury, disability or death of a participant while he/she is travelling to and from or attending the course, and it is clearly understood that each Government, in approving his/her participation, undertakes responsibility for such coverage. Governments would be well advised to take out insurance against these risks.

## **Note for female participants**

Any woman engaged by the IAEA for work or training should notify the IAEA on becoming aware that she is pregnant.

The Board of Governors of the IAEA approved new International Basic Safety Standards for Protection against Ionizing Radiation and for the Safety of Radiation Sources. The Standards deal specifically with the occupational exposure conditions of female workers by requiring, inter alia, that a female worker should, on becoming aware that she is pregnant, notify her employer in order that her working conditions may be modified, if necessary. This notification shall not be considered a reason to exclude her from work; however, her working conditions, with respect to occupational exposure shall be adapted with a view to ensuring that her embryo or foetus be afforded the same broad level of protection as required for members of the public.

## IAEA Contacts

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